

Estate policies, event terms, and guest release

The rules that keep the estate beautiful and everyone safe. These policies are incorporated by reference into every event agreement.



Château du Cheval · A private wedding estate in Kentucky Bourbon Country · Simpsonville, KY · 30 minutes from Louisville

SECTION 1

Booking, payments & cancellation

- **Date hold.** A date is held only upon a signed event agreement and receipt of the initial deposit. [POLICY: recommended 25% of the package price, non-refundable]
- **Payment schedule.** 50% of the estimated total due 180 days before the event; balance and security deposit due 30 days before. [POLICY]
- **Security deposit.** Refundable damage deposit of \$[X], returned within 14 days after the event less any documented damage, excess cleaning, or policy violations. [POLICY: recommended \$2,500–\$5,000 scaled to guest count]
- **Cancellation.** Deposit is non-refundable. Later payments are refundable only if the date is rebooked at comparable value. [POLICY]
- **Date changes.** One change permitted more than 180 days out, subject to availability and seasonal price difference. [POLICY]
- **Weather.** No refunds for weather; the barn and tent are the rain plan. Couples are encouraged to purchase wedding insurance.

SECTION 2

Capacity, hours & access

- **Maximum event attendance: 150**, including vendors' staff during the event. Overnight occupancy of the house: 12.
- **Single-day packages:** access from [10:00 am] to [11:00 pm]; all guests off property by [11:30 pm]; vendors by [time]. [POLICY]
- **Wedding Weekend:** check-in Friday [3:00 pm], checkout Sunday [4:00 pm]. Event hours on Saturday per the agreement. [POLICY]
- **Quiet hours.** Amplified outdoor sound ends at 10:00 pm. [POLICY — confirm Shelby County ordinance]
- **Areas off-limits:** [owner's closets/storage, mechanical rooms, barn stalls when horses present, equipment sheds]. [INFORMATION NEEDED]

SECTION 3

Vendors, alcohol & food

- All vendors must be licensed, insured, and approved by the estate at least 30 days before the event. See the Vendor Guide.

- **Alcohol** may be served only by a licensed, insured bartender or caterer with liquor liability coverage. No self-serve bars, no shots service after [time], no service to anyone under 21 or visibly intoxicated. [POLICY — confirm local licensing requirements]
- Catering must be full-service (setup, service, and cleanup). Home-prepared food for guests is not permitted for events over [X] guests. [POLICY]
- Event liability insurance of \$1,000,000 naming [legal entity] as additional insured is required for every event. [POLICY]

SECTION 4

Property care

- **Decor:** no nails, screws, staples, tape, or adhesives on any surface; freestanding decor only. No confetti, glitter, rice, birdseed, or artificial petals outdoors. No sparklers, fireworks, or sky lanterns. Candles only in enclosed glass. [POLICY]
- **Pool & hot tub:** use at your own risk; no lifeguard on duty unless contracted. Pool is closed to event guests during the reception [POLICY]; no glass within 10 feet of the pool; children must be supervised by an adult at all times. Pool cover and equipment are not to be operated by guests.
- **Barn & paddock:** gates stay closed. No guests in stalls. No feeding or approaching horses [if present]. No smoking, open flame, or fog machines in or near the barn.
- **Vehicles** stay on the drive and designated parking; no driving or parking on the lawn without approval. Tow policy: [POLICY].
- **Smoking** only in the designated area; a \$[X] cleaning fee applies for evidence of smoking indoors. [POLICY]
- **Pets:** the couple's dog is welcome for the ceremony with advance notice and a handler; guest pets are not permitted. [POLICY]
- **Children** are welcome and must be supervised; the pool, pond/water features [if any], paddock, and drive are not play areas.
- **Damage.** The client is responsible for damage caused by their guests or vendors, charged against the security deposit first and invoiced beyond it.
- **Cleanup.** Vendors remove their equipment and trash; the client removes personal items and decor; the estate handles standard reset. Excess cleaning is billed at \$[X]/hour. [POLICY]

SECTION 5

Safety & emergencies

- Emergency: call 911. Address to give: 9790 Shelbyville Rd, Simpsonville, KY 40067.
- Nearest hospital: [INFORMATION NEEDED]. Fire extinguishers: [locations]. First-aid kit: [location]. AED: [if present].
- Estate contact during events: +1 (859) 681-9090.
- Severe weather: the house and barn are the shelter locations; the tent is not a storm shelter.
- Security is required for events over 100 guests or serving alcohol past 9:00 pm. [POLICY]

Assumption of risk, release & waiver of liability

DRAFT — for attorney review before use. Enforceability of waivers varies by state; Kentucky courts scrutinize pre-injury releases, and releases signed on behalf of minors have limited effect.

I, the undersigned, in consideration of being permitted to attend an event and/or stay at Château du Cheval, 9790 Shelbyville Rd, Simpsonville, KY 40067 (the "Estate"), acknowledge and agree as follows:

- **Assumption of risk.** The Estate is a private rural property with a swimming pool, hot tub, horse barn and paddock, uneven ground, natural water features, farm equipment, and vehicle traffic. I understand these conditions carry inherent risks, including drowning, slips and falls, animal-related injury, and weather exposure, and I voluntarily assume all such risks for myself and any minors in my care.
- **Pool and hot tub.** I understand there is no lifeguard on duty. I will not use the pool or hot tub while intoxicated, and I will supervise any minors in my care at all times near the water.
- **Release.** To the fullest extent permitted by Kentucky law, I release and hold harmless [legal entity name], its owners, employees, and agents from any claims for personal injury, death, or property damage arising from my presence on the Estate, except to the extent caused by their gross negligence or willful misconduct.
- **Conduct.** I agree to follow the Venue Policies and the instructions of Estate staff and the event coordinator, and I understand I may be asked to leave for violations.
- **Property.** I am responsible for damage I cause to the Estate.
- **Photography.** I consent to the Estate's use of event photographs in which I appear for marketing purposes unless I opt out in writing. [POLICY — optional clause]
- **Medical.** I authorize Estate staff to obtain emergency medical care on my behalf, at my expense, if I am unable to consent.

Guest name (print): _____

Date: _____

Signature: _____

Phone: _____

Event / couple: _____

Parent/guardian signature (for guests under 18):

Retain signed waivers for [X] years. Consider collecting electronically via your guest portal or a check-in QR code.